

**TENTATIVE ORDINANCE NO. 2012-
WEST DEERFIELD TOWNSHIP
BUDGET & APPROPRIATION ORDINANCE**

An ordinance appropriating for all town purposes for West Deerfield, Lake County, Illinois, for the fiscal year beginning April 1, 2012 and ending March 31, 2013.

BE IT ORDAINED by the Board of Trustees of West Deerfield Township, Lake County, Illinois.

Section 1: That the amount hereinafter set forth, or so much thereof as may be authorized by law, and as may be needed or deemed necessary to defray all expenses and liabilities of West Deerfield Township, be and the same are hereby appropriated for the Town purposes of West Deerfield Township, Lake County, Illinois, as hereinafter specified for the fiscal year beginning April 1, 2012 and ending March 31, 2013.

Section 2: That the following budget containing an estimate of revenues and expenditures is hereby adopted for the following funds, GENERAL TOWN FUND, GENERAL ASSISTANCE FUND, ILLINOIS MUNICIPAL RETIREMENT FUND.

1. GENERAL TOWN FUND

BEGINNING BALANCE	April 1, 2012		<u><u>\$950,000.00</u></u>
ESTIMATED REVENUES			
Property Tax		\$845,000.00	
Replacement Tax		\$16,000.00	
Interest Income		\$4,000.00	
Rental Income		\$21,000.00	
Passport Income		\$14,000.00	
Passport Postage		\$1,500.00	
Passport Photo		\$3,000.00	
Paratransit Grant		\$40,000.00	
Paratransit Fares		\$1,000.00	
TOTAL ESTIMATED REVENUES:			<u><u>\$945,500.00</u></u>
TOTAL ESTIMATED FUNDS AVAILABLE:			<u><u>\$1,895,500.00</u></u>
BUDGETED EXPENDITURES:			
Administration		\$828,750.00	
Assessor		\$257,500.00	
Paratransit		\$69,100.00	
Contingencies		\$12,000.00	
TOTAL EXPENDITURES/APPROPRIATIONS:			<u><u>\$1,167,350.00</u></u>

A Road Fund is hereby established which will, until March 31, 2016, accumulate money, including interest earned, for capital improvements of drainage system and road replacement of township roads. \$20,000.00 is appropriated for this fund for this fiscal year.

ENDING BALANCE	March 31, 2013		<u><u>\$728,150.00</u></u>
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1.1 ADMINISTRATION

BUDGETED EXPENDITURES

PERSONAL SERVICES

Salaries	\$252,000.00	
Social Security & Medicare	\$20,000.00	
Unemployment Insurance	\$350.00	
Workman's Compensation Insurance	\$5,000.00	
Health Insurance	\$76,200.00	
TOTAL PERSONAL SERVICES		<u>\$353,550.00</u>

CONTRACTUAL SERVICES

Maintenance (Building)	\$15,000.00	
Maintenance (Equipment)	\$2,500.00	
Liability Insurance	\$7,000.00	
Property Insurance	\$4,000.00	
Bonding	\$300.00	
Telephone	\$2,000.00	
Utilities	\$4,000.00	
Postage	\$1,000.00	
Printing - Publishing	\$1,000.00	
Passport Postage	\$3,000.00	
Passport Photo	\$1,500.00	
Newsletter	\$10,000.00	
Accounting Services	\$5,000.00	
Legal Services	\$4,000.00	
Dues	\$2,000.00	
Training	\$1,000.00	
Travel Expenses	\$800.00	
Conventions & Meetings	\$2,000.00	
TOTAL CONTRACTUAL SERVICES		<u>\$66,100.00</u>

COMMODITIES

Office Supplies	\$4,000.00	
Publications	\$100.00	
TOTAL COMMODITIES		<u>\$4,100.00</u>

COMMUNITY SERVICES

Senior Advocate	\$22,000.00	
Board Initiatives	\$5,000.00	
Grants to Community Service Agencies	\$40,000.00	
Grants for Disabled Residents	\$25,000.00	
TOTAL COMMUNITY SERVICES		<u>\$92,000.00</u>

<u>CAPITAL OUTLAY</u>	
Equipment	\$5,000.00
TOTAL CAPITAL OUTLAY	<u>\$5,000.00</u>
 <u>ROADS</u>	
Road Maintenance	\$40,000.00
Road Legal Fees	\$3,000.00
Road Engineering Fees	\$5,000.00
Road Capital	\$260,000.00
TOTAL ROADS	<u>\$308,000.00</u>
TOTAL ADMINISTRATION	<u><u>\$828,750.00</u></u>

1.2 ASSESSOR

BUDGETED EXPENDITURES

PERSONAL SERVICES

Salaries	\$148,000.00
Social Security & Medicare	\$11,500.00
Unemployment Insurance	\$500.00
Health Insurance	\$48,000.00
TOTAL PERSONAL SERVICES	<u>\$208,000.00</u>

CONTRACTUAL SERVICES

Maintenance (Building)	\$15,000.00
Maintenance (Equipment)	\$950.00
Telephone	\$2,500.00
Utilities	\$3,500.00
Postage	\$450.00
Newsletter	\$9,500.00
Consulting Services	\$1,500.00
Dues	\$1,000.00
Training	\$2,500.00
Travel Expenses	\$2,000.00
TOTAL CONTRACTUAL SERVICES	<u>\$38,900.00</u>

COMMODITIES

Office Supplies	\$2,100.00
Publications	\$500.00
TOTAL COMMODITIES	<u>\$2,600.00</u>

OTHER EXPENDITURES

Data Processing	\$5,500.00
TOTAL OTHER EXPENDITURES	<u>\$5,500.00</u>

CAPITAL OUTLAY

Equipment	\$2,500.00
TOTAL CAPITAL OUTLAY	<u>\$2,500.00</u>

TOTAL ASSESSOR	<u><u>\$257,500.00</u></u>
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1.3 PARATRANSIT

BUDGETED EXPENDITURES

PERSONAL SERVICES

Salaries	\$56,000.00	
Social Security and Medicare	\$5,600.00	
		<u>\$61,600.00</u>

CONTRACTUAL SERVICES

Printing and Publishing	\$500.00	
TOTAL CONTRACTUAL SERVICES		<u>\$500.00</u>

COMMODITIES

Gas, etc.	\$3,500.00	
TOTAL COMMODITIES		<u>\$3,500.00</u>

CAPITAL OUTLAY

Equipment	\$500.00	
TOTAL CAPITAL OUTLAY		<u>\$500.00</u>

OTHER EXPENDITURES

Miscellaneous	\$3,000.00	
TOTAL OTHER EXPENDITURES		<u>\$3,000.00</u>

TOTAL PARATRANSIT		<u><u>\$69,100.00</u></u>
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2. GENERAL ASSISTANCE FUND

BEGINNING BALANCE	April 1, 2012		<u>\$290,000.00</u>
ESTIMATED REVENUES			
Property Tax		\$0.00	
Interest Income		\$250.00	
TOTAL ESTIMATED REVENUES			<u>\$250.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE			<u>\$290,250.00</u>
BUDGETED EXPENDITURES			
2.1 Administration		\$13,400.00	
2.2 Home Relief		\$77,200.00	
Contingencies		\$20,000.00	
TOTAL EXPENDITURES/APPROPRIATIONS			<u>\$110,600.00</u>
ENDING BALANCE			<u>\$179,650.00</u>
	March 31, 2013		

2.1 ADMINISTRATION

BUDGETED EXPENDITURES

PERSONAL SERVICES

Salaries	\$0.00	
TOTAL PERSONAL SERVICES		<u>\$0.00</u>

CONTRACTUAL SERVICES

Maintenance (Building)	\$2,000.00	
Maintenance (Equipment)	\$1,000.00	
Catastrophic Insurance	\$2,500.00	
Telephone	\$1,600.00	
Printing-Publishing	\$1,000.00	
Legal Services	\$2,000.00	
Conventions/Meetings	\$500.00	
TOTAL CONTRACTUAL SERVICES		<u>\$10,600.00</u>

COMMODITIES

Office Supplies	\$300.00	
TOTAL COMMODITIES		<u>\$300.00</u>

CAPITAL OUTLAY

Equipment	\$2,500.00	
TOTAL CAPITAL OUTLAY		<u>\$2,500.00</u>

TOTAL ADMINISTRATION		<u><u>\$13,400.00</u></u>
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2.2 HOME RELIEF

BUDGETED EXPENDITURES

CONTRACTUAL SERVICES

Physician Services	\$2,000.00	
Hospital Services	\$12,300.00	
Dental Services	\$4,000.00	
Drugs	\$1,000.00	
Other Medical Services	\$1,500.00	
Funeral & Burial Services	\$1,200.00	
Shelter	\$20,000.00	
Utilities	\$10,000.00	
Ambulance	\$500.00	
Telephone Assistance	\$2,000.00	
Travel Assistance	\$15,000.00	
Child Care	\$1,200.00	
TOTAL CONTRACTUAL SERVICES		<u>\$70,700.00</u>

COMMODITIES

Food & Personal Incidentals	\$5,000.00	
Clothing	\$1,500.00	
TOTAL COMMODITIES		<u>\$6,500.00</u>

TOTAL HOME RELIEF		<u><u>\$77,200.00</u></u>
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3. ILLINOIS MUNICIPAL RETIREMENT FUND

BEGINNING BALANCE April 1, 2012		<u>\$29,000.00</u>
ESTIMATED REVENUES		
Property Tax	\$29,700.00	
Interest	\$100.00	
TOTAL ESTIMATED REVENUES		<u>\$29,800.00</u>
TOTAL ESTIMATED FUNDS AVAILABLE		<u><u>\$58,800.00</u></u>
BUDGETED EXPENDITURES		
Retirement Costs	\$40,000.00	
Contingencies	\$5,000.00	
TOTAL EXPENDITURES/APPROPRIATIONS		<u>\$45,000.00</u>
ENDING BALANCE March 31, 2013		<u><u>\$13,800.00</u></u>

Section 3: That the amount appropriated for town purposes for this fiscal year beginning April 1, 2012 and ending March 31, 2013 by fund shall be as follows:

1. GENERAL TOWN FUND	\$1,167,350.00	
2. GENERAL ASSISTANCE FUND	\$110,600.00	
3. ILLINOIS MUNICIPAL RETIREMENT FUND	\$45,000.00	
TOTAL APPROPRIATIONS:		\$1,322,950.00

Section 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

Section 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of One Million Three Hundred Twenty Two Thousand Nine Hundred Fifty (1,322,950.00) for the fiscal year beginning April 1, 2012 and ending March 31, 2013.

Section 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

Section 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this _____ day of _____, 20_____ pursuant to a roll call vote by the Board of Trustees of West Deerfield Township, Lake County, Illinois.

AYES: _____

NAYS: _____

ABSENT: _____

TOWN CLERK

CHAIRMAN